

**TIPPECANOE COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**MAY 15, 2006**

The Tippecanoe County Commissioners met on Monday, May 15, 2006 at 10:00 A.M. in the Tippecanoe Room in the County Office Building. Commissioners present were: President John L. Knochel, Vice President Ruth E. Shedd, and Member KD Benson. Also present were: Auditor Robert A. Plantenga, Commissioners' Assistant Jennifer Weston, County Attorney David W. Luhman, and Secretary Pauline E. Rohr.

President Knochel called the meeting to order and led the Pledge of Allegiance.

***APPROVAL OF MINUTES***

- Commissioner Shedd moved to approve the Minutes of the May 1, 2006 Joint Meeting with the County Council and Financial Consultant, and the May 1, 2006 Regular Meeting as distributed, seconded by Commissioner Benson; motion carried.

***APPROVAL OF ACCOUNTS PAYABLE VOUCHERS***

- Upon the recommendation of Commissioners' Assistant Jennifer Weston, Commissioner Benson moved to approve the Accounts Payable Vouchers with no exceptions, seconded by Commissioner Shedd; motion carried.

***HIGHWAY: Executive Director Opal Kuhl***

**Bid Acceptance: Lauramie Creek Bank Stabilization Project**

Ms Kuhl recommended awarding the bid to Milestone Contractors, L.P. with the low bid of \$424,747.

- Commissioner Shedd moved to award the bid from Milestone Contractors, L.P. for the Lauramie Creek Bank Stabilization Project, seconded by Commissioner Benson; motion carried.

**Bid Opening: Used Tandem Dump Trucks (4) 2005 or Newer)**

Attorney Luhman opened and read the bid amount:

Wiers International Trucks      (4) 2007 International 7600 SFA Tandem Axle Dump Truck      \$96,493/ea

Attorney Luhman announced the bid will be checked after the meeting to determine if the original Bid and Bid Bond were submitted.

- Commissioner Shedd moved to take the bid under advisement, seconded by Commissioner Benson; motion carried.

**Title Sheet & Change Order #2: Intersection of 300 W & US 52 @ Menard's: The Schneider Corporation**

Ms Kuhl presented the Title Sheet for improvements to the intersection of 300 W and US 52 and Change Order #2 from the Schneider Corporation. The Change Order is for an additional \$11,924 for right-of-way acquisition to add southbound right and left turn lanes at the Menard's site.

- Commissioner Shedd moved to approve Change order #2 from the Schneider Corporation for an additional \$11,924 for right-of-way acquisition at 300 W and US 52, seconded by Commissioner Benson; motion carried.

## **Grant of Right-of-Way and Grant of Easement: Lauramie Creek Bank Stabilization Project**

### Grant of Right-of-Way:

Key #110-00400-0150

Key #110-00900-0167: Parcel #1; A part of the E ½ of the NW ¼ of Sec 9, Twp 21 N, R 3 W of the second principal meridian in Lauramie Twp from Sharon K. Need & Mildred McDole.

### Grant of Easement:

Key #110-00400-0150

Key #100-00900-0167: Easement #1; A part of the E ½ of the NW ¼ of Sec 9, Twp 21 N, R 3 W of the second principal meridian and a part of the W ½ of the SE ¼ of Sec 4, Twp 21, R 3 W in Lauramie Twp from Sharon K. Need & Mildred McDole.

- Commissioner Shedd moved to accept the Grant of Right-of-Way and the Grant of Easement for the Lauramie Creek Bank Stabilization Project, seconded by Commissioner Benson; motion carried.

## **Application for Permit to Close a Street in West Point: West Point Lions Club**

The West Point Lions Club requested a permit to close two (2) blocks of Washington Street from 6:00 A.M. to 4:00 P.M., Saturday, May 20, 2006 for a Car Show. Road closure signs will be posted and an alternate traffic route provided.

- Commissioner Shedd moved to approve the Application for Permit to Close a Street in West Point, seconded by Commissioner Benson; motion carried.

## **Street Acceptance: Prophet's Ridge SD, Ph 2**

**Maintenance Bond #3481610: \$35,825: Fairfield Contractors, Inc.**

<u>Street Name</u>	<u>Length Ft.</u>	<u>Road Width</u>	<u>R/W Width</u>	<u>Surface</u>	<u>Type</u>
Isaiah Street	1,169.87	30'	50'	Concrete	Curb & Gutter
Nathan Street	943.19	30'	50'	Concrete	Curb & Gutter
Jeremiah Street	763.21	30'	50'	Concrete	Curb & Gutter
Elijah Street	789.11	30'	50'	Concrete	Curb & Gutter
Amos Court	173.95	30'	50'	Concrete	Curb & Gutter
Nathan Court	172.14	30'	50'	Concrete	Curb & Gutter
Total	3,911.47' = 0.74 Miles		Total Lots: 95 (74-107, 123-183) & (Outlots E)		

- Commissioner Shedd moved to accept streets in Prophet's Ridge SD, Ph 2 and three (3) Maintenance Bond #3481610 in the amount of \$35,825 from Fairfield Contractors, Inc. for Earthwork, Erosion Control, Streets, and Storm Sewer, seconded by Commissioner Benson; motion carried.

## **Continuation Certificate for Utility Bond #103287696: Indiana-American Water Company**

**Construction Maintenance Bond #5972697: Kreager Brothers Excavating, Inc.**

- Commissioner Shedd moved to accept the Continuation Certificate for Utility Bond #103287696 in the amount of \$5,000 for Indiana-American Water Company and three (3) year Construction Maintenance Bond #5972697 in the amount of \$5,000 for work in County right-of-ways from Kreager Brothers Excavating, Inc., seconded by Commissioner Benson; motion carried.

Ms Kuhl announced she plans to present a proposal to the Commissioners for Highway employees to work four (4) 10 hour days per week on the 2006 Resurface Program for better efficiency. This Program will be paid with funds from Major Moves and Wheel Tax.

### ***REQUEST TO RENAME CR 100 S: Area Plan Executive Director Sallie Fahey***

Mrs. Fahey asked for approval to rename CR 100 S between Creasy Lane and CR 500 E to McCarty Lane. She said the portion of CR 100 S between CR 500 E and CR 550 E was renamed McCarty Lane in April 2004. Since a portion of this road lies in the City of Lafayette as well as the County, the same request was made to the Lafayette Board of Works.

- Commissioner Shedd moved to approve the request to rename the portion of CR 100 S between Creasy Lane and CR 500 E as McCarty Lane, seconded by Commissioner Benson; motion carried.

### ***MODIFICATION OF PROFESSIONAL SERVICES AGREEMENT: Area Plan Executive Director Sallie Fahey***

Mrs. Fahey explained that Larry Aukerman is a contractor who has a Professional Services Agreement to work on the Digital Zoning Maps. Since Christa Trout-Edwards is leaving her position with the County, the modification to the Agreement will allow him to continue working on the maps while training with Christa in the event he is hired to fill her position.

Attorney Luhman clarified that the modification expands the limitations of the contract.

- Commissioner Shedd moved to approve the Modification of Professional Services Agreement for Larry Aukerman, seconded by Commissioner Benson; motion carried.

### ***AGREEMENT FOR INDEPENDENT CONTRACT: Preservation of Records: Recorder Pam Berglund***

Mrs. Berglund request approval of the Agreement for Independent Contract with Heather Hobbes who will work part-time in June and July on the preservation of public records.

- Commissioner Shedd moved to approve the Agreement for Independent Contract with Heather Hobbes, seconded by Commissioner Benson; motion carried.

### ***ADDENDUM TO AGREEMENT FOR CASH MANAGEMENT PROGRAM***

In the Treasurer's absence, Attorney Luhman explained that the Tippecanoe County Board of Finance voted to extend the Agreement for Cash Management with JP Morgan Chase Bank through July 31, 2007.

- Commissioner Shedd moved to approve the Addendum to Agreement for Cash Management with JP Morgan Chase Bank, seconded by Commissioner Benson; motion carried.

### ***2007 NEW POSITION REQUESTS***

In preparation for the 2007 Budget Hearings, the department heads were given a May 1, 2006 deadline to submit new position requests for 2007. The Commissioners elected to hear presentations of those requests from Highway, Sheriff, Public Defender, and Prosecutor before making their recommendations to the County Council.

#### **Highway: Executive Director Opal Kuhl**

##### (1) Mechanic Technician

##### Upgrade (2) Truck Drivers to Operators

Ms Kuhl requested an additional Mechanic position to help with their fleet of 86 vehicles and equipment that they mostly maintain in-house. They currently have two (2) Mechanics and one (1) Foreman. Ms Kuhl also requested an upgrade for two (2) Truck Driver positions to Operators because they do the same work for less compensation.

Highway Superintendent Joe Buntin reiterated the need for another Mechanic position because they try not to farm out the work but have 86 vehicles to maintain.

Commissioner Benson asked Mr. Buntin to submit a comparison of the cost of hiring a new employee and the cost of farming out the work..

**Sheriff: Major Tracy Brown**

(1) Maintenance Technician

(1) Transportation Officer

(1) Nurse

(1) Corrections Officer

(1) PC Technician (E-911)

Major Brown said their top priority is a Maintenance Technician position because the same number of staff is maintaining a building that doubled in size when the Jail was enlarged. He said the Maintenance staff is responsible for maintaining equipment that is now out of warranty.

Major Brown said the requests for an additional Transportation Officer, Nurse, and Corrections Officer are driven by the increased number of inmates in the Jail. As of this morning, they had 523 inmates which is a consistent number. He said they currently have four (4) Transportation Officers who are responsible for all movement of inmates between the Courthouse, Jail, and other penal facilities around the State. He said they also use Merit Deputies to transport prisoners but it will be less expensive to add another Transport Officer.

Three (3) Nurses work mostly daytime and early evening hours. Major Brown said the recommendation to add a fourth Nurse comes from the doctor on their medical staff. If there is a medical emergency and no Nurse is available, the inmate has to be transferred to one of the local emergency rooms or clinics.

The PC Technician for E-911 is a priority but he said they will need to talk to the Auditor to determine if there are sufficient 911 Funds. Only two (2) Technicians maintain the County-wide records system shared by all public safety agencies that has grown to over 700 users. Major Brown said they may talk to the MITS Department to discuss the possibility of sharing some of the PC Technician duties.

**Public Defender**

President Knochel asked Commissioners' Assistant Weston to present the Public Defender's requests since no one from the Public Defender's Office was present.

(2) Regular Part-time or (1) Full Time dedicated to Superior Court III (for compliance for PD reimbursement)

(2) Regular Part-time or (1) Full Time dedicated to Superior Court V (for compliance for PD reimbursement)

(2) Regular Part-time or (1) Full Time to handle criminal appeals

➔ Public Defender Amy Hutchison entered to present her requests.

Mrs. Hutchison said her requests are based on the positions needed to remain compliant with the Public Defender Reimbursement Plan. She said she has to be compliant with Superior Court III this year and work toward compliance with Superior Court V. She estimated the County is receiving 37% reimbursement out of a maximum 40%.

President Knochel asked for the total reimbursement amount since Tippecanoe County entered the program. Auditor Plantenga said he would get that amount.

**Prosecutor: Deputy Prosecutor Greg Loyd**

**(1) Deputy Prosecutor for Fatal Accident Crash Team**

Appearing for Prosecutor Jerry Bean, Mr. Loyd requested a Deputy Prosecutor position to serve as a member of the Fatal Accident Crash Team. This person will only respond at the scene of an accident with severe injury or fatality when drivers are suspected of being intoxicated. This Deputy Prosecutor will review police reports, determine if charges will be filed, and participate with the case until conclusion. The salary will be funded by an Indiana Criminal Justice Institute Grant that will run from October through September and the benefits will be funded from Prosecutor Diversion Funds. The grant stipulates seeking alternate funding in the community. Mr. Loyd noted that Marion County's Fatal Accident Crash Team has a 100% conviction rate.

Mr. Loyd expressed his confidence that the County will receive the Grant in the amount of \$95,680 that will cover overtime for the responding officers and the cost of training.

***APPOINTMENT: Common Wage Board***

- Commissioner Shedd moved to appoint Caren Shedd to the Common Wage Board for various projects at Purdue University, seconded by Commissioner Benson; motion carried.

***UNFINISHED BUSINESS***

***Cary Home RFP***

Attorney Luhman reported a draft of the RFP for the Cary Home addition was presented to Mike McMillin for review and, after some revisions, is ready for the Commissioners' review.

***NEW BUSINESS***

President Knochel announced that Veteran Services Officer Randy Fairchild received a Certificate of Appreciation for his responsibility in the receipt of over \$1.8 million in Federal benefits in 2005 by Tippecanoe County veterans.

***OTHER BUSINESS***

Mrs. Weston introduced Chad Spitznagle who is finishing work toward a Master's Degree in Public Administration from Ball State University. As a requirement toward graduation, Mr. Spitznagle will intern in the Commissioners' Office this summer.

***PUBLIC COMMENT***

None.

***ADJOURNMENT***

- Upon Commissioner Shedd's motion, the meeting adjourned.

**BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE**

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John L. Knochel, President

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Ruth E. Shedd, Vice President

**ATTEST:**

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KD Benson, Member

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Robert A. Plantenga, Auditor